**Committee Meeting**

**August 12, 2020**

**The Board of Commissioners for the Lafourche Basin Levee District met on Wednesday, August 12, 2020. The public is invited to attend via Teleconference and at the LBLD office. In accordance with the Louisiana Governor’s Proclamation Number 97 JBE 2020, extending Phase 2, LBLD office access is limited to 50% of the total occupancy as determined by the State Fire Marshal, which is 44 individuals at one time, including our employees. Every individual SHALL wear a face covering over the nose and mouth when entering the building. You can refer to gov.louisiana.gov for guideline exceptions and was called to order by President James P. Jasmin at 6:00 PM.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; J** **Russell Loupe, St. Charles Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**Adoption of the agenda was motioned by Commissioner Michael McKinney, Sr. and seconded by Commissioner Craig Carter. President Jasmin called for a roll call vote. Roll call vote thereon as follows:**

**YEAS:**

* **Michael McKinney, Sr.**
* **Arthur Bosworth IV**
* **Larry Sorapuru**
* **Russell Loupe**
* **Gary Watson**
* **Jeffery Henry**
* **Craig Carter**
* **Eric Matherne**
* **Marlin Rogers**
* **Kevin Hebert**
* **James P. Jasmin**

**ABSENT: None**

**ABSTAINED: None**

**By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.**

**There were no comments from the audience on the agenda items.**

**A draft copy of the minutes of the July 15, 2020 Special Meeting was presented to Commissioners.**

**A draft copy of the minutes of the July 29, 2020 Special Meeting was presented to Commissioners.**

**Safety Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers reported that there were no lost time accidents. The Safety Meeting for the Maintenance Department was held on August 12th for the Vacherie location and August 10, 2020 for the Sunset location and started at 6:00 AM. The safety meeting discussion that took place pertained to the precautions for Covid-19. Two films from the National Safety Council were shown and discussed at the Vacherie location and three films were shown at the sunset location. The two films at the Vacherie location were: Sexual Harassment in the Workplace – Employee Basic Training and Workplace Harassment in Industrial Facilities (2019 update). The three films at the Sunset location were: The First Few Minutes, Hurricanes and Tornadoes, and Back Injury. The next Safety Meeting is scheduled for September 14, 2020.**

**Equipment Committee Report: Jeffery Henry, Chairman**

**Commissioner Henry reported that all of the district’s light and heavy-duty equipment is presently operational. All equipment is located on their respective job sites or here at the maintenance shop. Executive Director, Donald Henry, and Assistant Executive Director, Ivy Chauvin, are requesting to add to the September 2, 2020 Regular meeting agenda approval to purchase a Kubota zero turn mower on state contract.**

**Personnel Committee Report: Michael McKinney, Sr., Chairman**

**Commissioner McKinney reported that one of our workers has put in a request to retire on September 8, 2020. The Executive Director is requesting approval to advertise for a Mechanic 1 position, once his retirement becomes official. He would like this to be an agenda item on the September 2, 2020 Regular Board meeting agenda.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

 **Vice-President Matherne reported that.**

**Recommendations to add to the September 2, 2020 Regular Board Meeting Agenda:**

1. **Authorization from the Board to approve the change of the Finance Meeting due to the meeting falling on September 7, 2020, Labor Day**

**Roll call vote to place on the Regular meeting agenda: Roll call vote thereon as follows:**

**YEAS:**

* **Michael McKinney, Sr.**
* **Arthur Bosworth IV**
* **Larry Sorapuru**
* **Russell Loupe**
* **Gary Watson**
* **Jeffery Henry**
* **Craig Carter**
* **Eric Matherne**
* **Marlin Rogers**
* **Kevin Hebert**
* **James P. Jasmin**

**ABSENT: None**

**ABSTAINED: None**

**By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.**

**There were no additional committee matters to discuss, Commissioner Russell Loupe moved to adjourn and was seconded by Commissioner Jeffery Henry.**

 **Executive Director**